

INSTRUCTIONS FOR COMPLETING EFMP SCREENING FOR COMMAND SPONSORSHIP

Please read and follow these instructions PRIOR to reporting for family member screening.

1. Ensure your family members are enrolled in DEERS.

You may enroll your family members at the DEERS office which is also located on the first floor at the Welcome Center, Bldg. # 3401.

2. Obtain DA Form 5888 from your unit Personnel Office (S1) or the Military Personnel Division (MPD).

MPD is located on the first floor at the Welcome Center, Bldg. # 3401. Per DA Reg. 608-75, block 8 must be completed by the S1 or MPD before you present to the Medical Treatment Facility (MTF). **The EFMP will not screen your family members unless part A is completed and authenticated by your unit's S1 representative or an MPD representative.**

3. Complete the DA Form 7246 (EFMP Screening Questionnaire).

List all family members being screened for Command Sponsorship and answer the questions ONLY for those family members.

**Family members whom need "Screened" are the family members whom will physically reside with you here in Alaska.*

**Be honest. Untruthful reports are punishable under the UCMJ.*

4. Report to Patient Administration Department (PAD) at Bassett Army Community Hospital (BACH) to register your family members in CHCS / AHLTA.

Bring the print-out provided by PAD for review during the EFMP screening.

5. Bring with you medical notes from civilian providers if prior health care was received outside the Military Health Care System.

Children of age five and under must have a current physical exam. If your child had an annual physical exam or well-baby check-up within the past six months, you may present a copy of that physical exam during the EFMP Command Sponsorship Screening. If your child does not have a recent physical exam, please schedule an appointment with your child's Primary Care Provider and bring a copy with you to your EFMP screening appointment.

Any family member over five years of age, **must present** with civilian medical records or must complete a physical exam prior to EFMP screening.

6. Once the above requirements are completed, report to the BACH Primary Care Patient Check In to finish the EFMP Command Sponsorship Screening.

Walk-In EFMP Screening Hours are Monday- Friday, 13:00-16:00

7. Family members may be interviewed to discuss medical history that exists. Please bring your family members with you to the screening. If your family members cannot be present for the screening, please bring a good contact telephone number, so we may call them if needed.

8. Questions may be addressed to the undersigned at (907) 361-5959.

Fax: (907) 361-4835 ATTN: EFMP Nurse

Trisch McMurray, EFMP RN, BHS
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